

# Steward Training

## **PART 1**

This interactive class is for new stewards, those thinking of becoming a steward or those looking for more information about their union.

### Topics Include:

- What is a Steward? What are the roles & responsibilities for a Steward?
- Weingarten Rights/Garrity Rights
- Investigatory Meetings
- Special status of a Steward
- Communicating with your co-workers

## **PART 2**

Class for existing stewards to increase your skill level as a Union Steward.

### Topics Include:

- Knowing YOUR contract
- What is a grievance/steps of Grievance Handling
- The duty of fair representation
- Writing a grievance
- Equity & Inclusion in our Union
- Choosing Issues for Action
- Strategic Campaigns & Workplace Actions

★ **Steward Certificates are awarded upon completion of both Parts of this vital training.** ★

## **CLASS SCHEDULE**

### **September 2017**

- Part 1: Friday, 9/15 – 9 AM to 4:30 PM
- Part 2: Saturday, 9/16 – 9 AM to 4:30 PM

### **November 2017**

- Part 1: Friday, 11/17 – 9 AM to 4:30 PM
- Part 2: Saturday, 11/18 – 9 AM to 4:30 PM

## **REGISTRATION**

Check mark the class dates you plan to attend and complete form below.

Questions? Call us at 503.239.9858.

<b>First &amp; Last Name</b>	<b>Local #</b>
<b>Cell Phone Number</b>	
<b>Personal Email</b>	

- **Location:** AFSCME Portland Union Hall, 6025 E. Burnside St., Portland, OR 97213
- **Costs:** Training and lunch are provided free of charge, the Local is responsible for all other costs.
- **Materials:** Please bring a copy of your local contract with you.
- **Print & submit this form one of three ways:**

**Email:**

Annette McDaniel  
amcdaniel@oregonafscme.org

**Fax:**

(503) 239-9441

**Mail:**

6025 E. Burnside Street  
Portland, OR 97215